



Seventh District Mediator Policies

All mediators:

- ❖ Must follow all state ethics policies and procedures
- ❖ Must follow the state child abuse reporting guidelines
- ❖ Should report any unknown allegations of abuse to the ADR Office immediately
- ❖ Should report any unusual circumstances to the ADR Office
- ❖ Should arrive prior to the scheduled mediation session and allow thirty (30) minutes for each party to show before canceling the session
- ❖ Must allow observers assigned by the ADR Office
- ❖ Must agree to provide pro bono hours and hours at reduced rates to defray mediation costs for parties with limited ability to pay
- ❖ Must keep the state registration current – copies of state renewals may be requested by our office if unable to verify through Georgia Office of Dispute Resolution (GODR).
- ❖ Must complete a minimum of three (3) hours of continuing education approved by the GODR each calendar year – copies of continuing education certificates to be requested as needed
- ❖ In the event a mediator wishes to have changes made to their information it must occur in writing and with supporting qualifying documentation
- ❖ Should carry their own insurance
- ❖ Can charge up to two (2) times their hourly rate if parties do not cancel at least forty-eight (48) hours prior to the scheduled mediation session – mediators should use common sense when deciding whether or not to charge the cancellation fee